

**NOVEMBER 2015 PERSONNEL MANUAL UPDATE  
SUMMARY OF CHANGES**

**EXECUTIVE DIRECTIVE:**

**PD-20, “Employee Assistance Program” (rev. 7)**

1. Revised language throughout the directive from Employee Relations Section to Employee Relations.
2. Revised the Discussion section to clarify that the Employee Assistance Program (EAP) provides assistance with counseling.
3. Section I.C: Revised to state the EAP liaison assists with employee referrals to the Employee Assistance Program.
4. Grammatical and formatting updates were made.